What do you want to do?

- What do I enjoy doing?
- What are my options and pathways?
- What further study will I need?
- What jobs will there be in the future?
- What am I good at?

Do some research and get advice!

Department of Employment, Skills, Small and Family Business, June 2019
There are resources to help you

Try the Career Quiz on joboutlook.gov.au

Also get information about different jobs and the training you may need
There are resources to help you

Insights on jobjumpstart.gov.au

There are videos and articles with hints and tips about choosing a career, finding a job and the jobs market.
The way we work is changing

Automation is replacing jobs and changing jobs...

Routine jobs that could be automated includes Factory Process Workers, Bookkeepers and Accounting Clerks.

More jobs are requiring creativity, problem solving and complex thinking, and are not at risk of automation.

The nature of work is evolving...

- Young people could have as many as 5 careers over their life.
- Flexible work arrangements are emerging as the new normal.
- Lifelong learning is essential, not optional.

New jobs are emerging and some jobs are growing...

**Advances in technology**
Technology is always creating new jobs and changing old jobs

- AI Programmers
- Social Media Managers
- Robotics Specialists
- Solar Power Engineers

**Lifestyle changes and the ageing population**
are also leading to growth in some jobs

- Fitness Instructors
- Baristas
- Nurses
- Care Workers

*Source: Department of Employment, Skills, Small and Family Business, Australian Jobs 2019*
...and this will continue into the future

In the past

**Producing** industries had lots of jobs

There were many opportunities for **lower skilled** workers

Future

**Service** industries will account for nearly 85% of new jobs

Health and Education will likely be the **highest growth** Service industries

Source: Department of Employment, Skills, Small and Family Business, occupation and skill level projections, five years to May 2023
What are the biggest industries in Australia?

1) Health Care

You’ll find a broad range of jobs in these industries...
✓ Electricians
✓ IT Consultants
✓ Accountants
✓ Human Resource Officers
✓ Chefs

2) Retail

3) Construction

4) Professional (Computing, Scientific, Legal & Engineering)

5) Education and Training


Department of Employment, Skills, Small and Family Business, June 2019
Now that you know where the jobs are, what do you need to get a job?

- Education
- Experience
- People and personal skills

Employers want to know why you are the right match for their business.
Study is essential for new jobs

91% of new jobs in the future will require VET or university qualifications

Post-school qualifications will allow you to work across many different industries and offers exciting opportunities

Note: Skill levels 1-4 require VET or University qualifications, or equivalent experience
Source: Department of Employment, Skills, Small and Family Business, skill level projections five years to May 2023
Completing a qualification is vital
Australia, 25-34 year olds

Didn’t finish school
Unemployment rate: 13.9%

Finished Year 12
Unemployment rate: 5.2%

Certificate III/IV to Postgraduate
Unemployment rate: 3.8%

The unemployment rate indicates a person’s chance of getting a job - the higher the rate, the harder it is

Source: ABS, Survey of Education and Work, TableBuilder, May 2018
Department of Employment, Skills, Small and Family Business, June 2019
The more you learn, the more you’ll earn

Average annual earnings by level of Highest Educational Attainment, Australia, 2018

- $47,700
- $63,500
- $76,600

Year 12 or below | Certificate III/IV | Bachelor Degree

What you study is important... Technicians and Trades Workers with a Certificate III/IV earn $73,400, on average

Note: Average earnings are for main job only
Source: ABS, Characteristics of Employment, TableBuilder, Australia, August 2018

Department of Employment, Skills, Small and Family Business, June 2019
Why is work experience important?

- Shows your willingness to work
- Provides opportunities to develop skills
- Improves confidence
- Gives you insight into different jobs
- Gives you contacts and referees

Employers often use work experience to identify future staff for their business

Source: Department of Employment, Skills, Small and Family Business Survey of Employer’s Recruitment Experiences, 2018
How can you get experience and make contacts?

- Part-time jobs
- Work experience or placements
- Internships
- Sports clubs
- Volunteering
Even if your first job isn’t perfect, you’ll gain important skills

Your first job
• Willingness to work
• Reliability
• Motivation
• Contacts and referees
• Low pay

Your second job
• Job insight
• Technical skills
• Contacts and referees
• Higher pay

Your ideal job!

Your next job/s
• Jobs in field of interest
• Technical skills
• Personal skills
• Contacts and referees

Department of Employment, Skills, Small and Family Business, June 2019

Each job moves you one step closer to your ideal job!
What skills & qualities do employers want?

Problem Solving
Communication and people skills
Digital literacy
Creativity
Reliability and motivation
Good personal presentation

You will need to demonstrate these when you go for a job

These skills are not easily replicated by artificial intelligence

How employers recruited in Australia, 2018

For example...
Australian JobSearch, Career One, Seek, Jora, Indeed

Don’t forget to approach employers directly – many jobs aren’t advertised

<table>
<thead>
<tr>
<th>Method</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recruitment websites/job boards</td>
<td>55%</td>
</tr>
<tr>
<td>Company websites</td>
<td>13%</td>
</tr>
<tr>
<td>Social Media</td>
<td>13%</td>
</tr>
<tr>
<td>Newspaper</td>
<td>11%</td>
</tr>
<tr>
<td>Recruitment agency/jobactive</td>
<td>15%</td>
</tr>
<tr>
<td>Word of mouth/approached applicant</td>
<td>32%</td>
</tr>
</tbody>
</table>

Note: Employers can select multiple methods of recruitment
Source: Department of Employment, Skills, Small and Family Business, Survey of Employers’ Recruitment Experiences, 2018

Department of Employment, Skills, Small and Family Business, June 2019
Our tips on how to get a job

Start with a good résumé and application
- Show relevant experience and skills
- Keep it simple and short
- Check spelling and grammar

Plan ahead and be ready for the interview
- Dress appropriately and be on time
- Prepare work examples of your skills
- Tell employers how your skills can help them
Try the virtual reality interview experience

Search for “Get prepared for your first interview with the help of James – a VR experience” on YouTube or click this link

- Experience the interview process in virtual reality
- Get great tips on how to ace your interview
- Practise your interview skills!
So what are the key takeaways?

**Education** is becoming **more important**, and university is **not the only pathway to success**

**Experience is essential**
Any experience is better than none!

Don’t underestimate the importance of **good personal skills**!

Don’t panic – talk to teachers and get career advice
Tools to assist

Websites

- joboutlook.gov.au/
- australianjobs.jobs.gov.au

Publications

- australianjobs.jobs.gov.au